

## REQUEST FOR PROPOSALS NOTICE

**PROJECT NAME: REQUEST FOR PROPOSALS FROM SERVICE PROVIDERS TO PROVIDE NETWORK, DESKTOP AND SERVER SUPPORT FOR TRADE AND INVESTMENT KWAZULU-NATAL FOR A PERIOD OF 36 MONTHS.**

The minimum specifications are detailed in the RFP document (TOR).  
RFP documents will be available on the TIKZN website ([www.tikzn.co.za](http://www.tikzn.co.za)) at no cost.

The documents will be available from Friday, **21<sup>st</sup> June 2024**.

Enquiries:

Technical: Mr. Viwe Ngxulelo at 031 368 9607/ [viwe@tikzn.co.za](mailto:viwe@tikzn.co.za).

Procurement: Ms. Thembakazi Lutshaba at 031-368 9663/ [thembakazi@tikzn.co.za](mailto:thembakazi@tikzn.co.za).

**A compulsory briefing session will be held on Microsoft Teams on 28 June 2024 at 10h00am.** The prospective bidders will be required to RSVP Matthew Canham/Thembakazi Lutshaba on the email address: [matthew@tikzn.co.za](mailto:matthew@tikzn.co.za) / [thembakazi@tikzn.co.za](mailto:thembakazi@tikzn.co.za) to obtain a link for the teams meeting. Also, the company representative will be required to specify the company they are representing and contact details on the chat during the briefing online meeting.

Completed RFP documents are to be submitted via email to [thembakazi@tikzn.co.za](mailto:thembakazi@tikzn.co.za) and [matthew@tikzn.co.za](mailto:matthew@tikzn.co.za) on/ before **05<sup>th</sup> July 2024 at 12h00pm**.

### PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED ACCORDING TO 80/20 SYSTEM:

Price	80 points
Specific goals	20 points
<b>TOTAL</b>	<b>100 points</b>

### BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

1. The TIKZN Supply Chain Management Policy will apply.
2. TIKZN does not bind itself to accept the lowest RFP or any other RFP and reserves the right to accept the whole or part of the RFP.
3. RFPs which are late, incomplete, unsigned will not be accepted.

#### KwaZulu-Natal Office

Trade & Investment House, 1 Arundel Close,  
Kingsmead Office Park, Durban, 4001,  
South Africa  
PO Box 4245, Durban, 4000, South Africa  
+27 (0) 31 368 9600  
+27 (0) 31 368 5888

#### Gauteng Office

Financial Place, 99 George Storrar Avenue,  
Groenkloof, Pretoria, 0181  
+27 (0) 12 346 4386/6763  
+27 (0) 12 346 4774  
info@tikzn.co.za  
www.tikzn.co.za / www.exportkzn.co.za

**DIRECTORS:** K S Shandu (Interim Chairperson), U Maharaj, D Naidoo, E M Nkosi, E B Mkhize, S K Mpungose, R N Ngcamu (Acting CEO), X Cele (Acting CFO)

